

**Planning Retreat
November 17-18, 2005
Draft Agenda**

November 17 (Day One)-“Planning Process and Structure”

I. Introductions

9:00-9:30 “Icebreaker” Exercise

9:30-10:00 Introductions

1. Statement on Missions of the Retreat
2. Briefing on Agency/Grant Activities

II. Improving and Strengthening the Planning Process

10:00-12:15 Forum on Local Issues and Concerns

1. Brainstorming Session on Key Local Issues

10:30-10:45 Morning Break

2. Preliminary Local “SWOT” Analysis
3. Concurrency of Goals
4. “Best Practices” Discussion

12:15-1:30 Lunch

1:30-3:00 Description of Collaborative Activities

1. Briefing on the State Level Workgroups
2. Group Briefing on AAA and Local Level Steering Committee Activities
3. Group Feedback on Strengthening Local Collaboration

3:00-3:15 Afternoon Break

III. Improving and Strengthening the Planning Structure

3:15-3:45 Group Feedback on Area Plan Instructions

3:45-4:30 Improving the Consistency in the Planning Structure

1. Needs Assessment/GIS Mapping as a Tool
2. GIS Showcase
3. Feedback and Description of Available Resources
4. State Agencies’ “Best Practices”

4:30-5:00 Case Study

November 18 (Day Two)-“Performance Measures”

IV. Performance Measures Refinement

- 9:00-10:30 Discussion on Preferred Outcomes
1. Review of DOEA Logic Model
 2. Problematic Measures
 3. Brainstorming on Outcomes/Outputs
 4. Focus on ARC Outcomes/Outputs

10:30-10:45 Morning Break

- 10:45-12:15 Discussion on Outcome Measures/Indicators
1. Feedback on Issues and Concerns
 2. Brainstorming on Desired Measures/Indicators
 3. Focus on ARC Measures/Indicators

12:15-1:30 Lunch

- 1:30-2:30 Discussion on Methodologies
1. Methodologies for Extracting Data
 2. “Best Practices” Measures

V. Conclusions

- 2:30-3:00 Wrap up Session
1. Where We Go From Here