



MEMORANDUM

TO: AAA Executive Directors
for PSAs 1, 3-9

NOTICE#: 102505-1-I-OCFM

FROM: Ashley Stacell
Chief of Staff

DATE: October 25, 2005

SUBJECT: Notice of Instruction: Disaster Contracts Service Needs

JEB BUSH
GOVERNOR

The Department of Elder Affairs received non-recurring contract budget authority for the 2004 hurricanes of \$11,400,000 for state fiscal year 2004-05 and \$7,220,000 for state fiscal year 2005-06 in the Older Americans Act appropriation category. This appropriation was approved to accommodate spending on the grant received from the Administration on Aging. Since the appropriation was non-recurring, the portion of the \$11,400,000 that was not used for services through June 30, 2005, has reverted.

CAROLE GREEN
SECRETARY

In an attempt to obtain sufficient spending authority for the disaster contracts for services provided in state fiscal year 2005-06, the department plans to submit a budget amendment for Legislative Budget Commission review. The budget amendment will request that budget authority for the unused portion of the 2004-05 state fiscal year amount be restored for use in 2005-06 to cover the service need.

As supporting documentation for the budget amendment, the department needs your assistance in projecting the service need for your area for the remainder of the contract. Please complete the attached EXCEL spreadsheet indicating your service need. Additionally, please provide a brief narrative outlining the circumstances that prohibited you from spending the funds in 2004-05. We apologize for the short notice, but, unfortunately, time is of the essence in order for the budget request to be considered. As a result, please return the completed spreadsheet to Carol Carr at carrcm@elderaffairs.org by the close of business, Thursday, **October 27, 2005**.

Thank you for your assistance with this matter. As always, we appreciate your contribution to the team effort of providing quality services to the elders of Florida.

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