



JEB BUSH
GOVERNOR

MEMORANDUM

TO: AAA Executive Directors **NOTICE#: 092205-1-I-SWCBS**
FROM: Carole Green, Secretary
DATE: September 19, 2005
SUBJECT: Notice of Instruction: Model APS Memorandum of Understanding

The Department of Children and Families (DCF) and the Department of Elder Affairs (DOEA) signed a memorandum of agreement on August 23, 2005, pledging a continued partnership in ensuring the delivery of services to vulnerable elders and victims of abuse, neglect or exploitation in need of services. This agreement replaces the DCF/DOEA APS Interagency Agreement signed in 2001. A copy of the memorandum of agreement is attached.

CAROLE GREEN
SECRETARY

Also attached is a model memorandum of understanding that addresses the minimum requirements needed at the local level. The local protocols currently in place between your area agency on aging and/or aging and disability resource center or aging resource center, local district DCF office and designated CCE lead agencies must be updated to ensure the provisions in the attached model memorandum of understanding are addressed. Additional provisions may be added to this model memorandum of understanding to further define how the referral and service delivery process will be implemented at the planning and service area (PSA) level. In addition, please ensure that services are provided during evenings and weekends.

A memorandum of understanding in each PSA should be created and signed no later than November 15, 2005. This MOU must contain at least the minimum requirements in the model MOU. A copy of the executed memorandum of understanding should be forwarded to Mindy Sollisch at DOEA.

If you have any questions or comments regarding this notice, please contact Mindy Sollisch at (850) 414-2181.

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