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MEMORANDUM

TO: AAA Directors
Area Agency Volunteer Program Directors
Brian Lee, State Ombudsman

NOTICE#: 021605-1-I-OVCS

FROM: Susan Tucker
Interim Secretary

DATE: February 15, 2005

SUBJECT: Notice of Instruction: 2005 Golden Choices Volunteer Awards

The purpose of this notice is to coordinate activities in connection with National Volunteer Week, April 17-23 and Ambassadors for Aging Day (flyer enclosed). The Department of Elder Affairs 2005 Golden Choices Volunteer recognition and celebration will be held in Tallahassee on April 25- 27, 2005. Our theme this year is "Inspire By Example."

In addition to recognizing exceptional volunteers in the Senior Companion, SHINE, LTCOP, AmeriCorps, FLIPS, RELIEF, Communities for a Lifetime and STARS programs, the Department will recognize "Four Generations" of Intergenerational volunteers in the following categories:

- Outstanding Intergenerational Volunteer (21 or under)
- Outstanding Intergenerational Volunteer (22-40)
- Outstanding Intergenerational Volunteer (41-59)
- Outstanding Intergenerational Volunteer (60+)

In an effort to honor as many volunteers statewide as possible, we would like to invite staff and volunteers from all aging network programs to join us in this celebration. Each sponsoring agency or program will be responsible for the expenses associated with their participation in the Golden Choices Recognition program. Sponsorship fee per participant is **\$275** and includes hotel, meals, activities and local transportation to and from the Golden Choices and Ambassadors for Aging Day events.

Payments for all attendees are due no later than **April 15, 2005**. Your agency may choose to sponsor outstanding volunteers to be recognized as part of the Golden Choices celebration through the use of program recognition funds, local funding or sponsorships. DOEA program managers can assist you with questions regarding volunteer recognition funds.

Please complete the attached packet and return it to the Office of Volunteer and Intergenerational Initiatives no later than **Friday, March 25, 2005**. **We will reserve the hotel rooms and send detailed information to each nominator and nominee by March 31, 2005.** Agencies are responsible for securing, coordinating and reimbursing all other travel arrangements (excluding hotel arrangements) for their sponsored staff and/or volunteers to and from Tallahassee.

Forms can be mailed or faxed to the attention of Genelle L. Frazier at (850) 414-2002.