



MEMORANDUM

Notice #: 012814-1-I-SWCBS

RICK SCOTT
GOVERNOR

TO: Area Agency on Aging (AAA) Executive Directors

FROM: Charles T. Corley, Secretary

DATE: January 28, 2014

SUBJECT: Notice of Instruction: Update to the Statewide Medicaid Managed Care Long-Term Care Program (SMMC LTC) Enrollment Management System (EMS) Procedures

CHARLES T. CORLEY
SECRETARY

The purpose of this Notice is to provide AAAs with the attached updated *Statewide Medicaid Managed Care Long-Term Care Program Enrollment Management System Procedures*. Additionally, a new process related to obtaining the *Medical Certification for Nursing Facility/Home-and Community-Based Services* (Form 3008) is effective immediately.

The following is the new process related to obtaining the Form 3008: Upon completion of the 701S and initial placement on the Assessed Priority Consumer List (APCL), the AAAs are instructed to request a complete and correct Form 3008 from individuals with a priority score of four (4) or higher. If a complete and correct Form 3008 is not on file at the time of the annual 701S reassessment, AAAs are instructed to request a complete and correct Form 3008 from individuals receiving a priority score of four (4) or higher. The Form 3008s shall be maintained by the ADRCs and available upon an individual's release from the APCL.

The Department appreciates your cooperation and continued efforts to assist in the program enrollment of eligible elders and adults with disabilities. If you have any questions, please contact Eunice Medina at medinae@elderaffairs.org or (850) 414-2336.

CTC/em

Attachment

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