



JEB BUSH
GOVERNOR

MEMORANDUM

TO: All AAA Directors **NOTICE:** 020303-1-I-SWCBS

FROM: Terry White
Secretary

DATE: January 31, 2003

SUBJECT: Notice of Instruction: 2002-2003 EHEAP Contract;
2003-2004 EHEAP Contract

TERRY F. WHITE
SECRETARY

In response to an unusually cold winter, high-energy prices and the economic dilemma of the shrimping industry, President Bush has released additional Low Income Energy Assistance (LIHEAP) funds and Secretary Castille has authorized release of weather-related/supply shortage funds. These actions affect both your 2002-2003 and 2003-2004 EHEAP contracts.

2002 – 2003 EHEAP Contract

The Department of Community Affairs authorized the re-allocation of crisis funds to the weather-related/supply shortage line item for the 2002 – 2003 EHEAP contract.

Utilizing funds in this category gives a maximum benefit of **\$1,000** in energy benefits for expenses incurred between **December 1, 2002 and March 31, 2003**, in addition to regular crisis benefits received. The funds must be expended in accordance with the attached program directives.

Please let your contract manager know by Friday, February 7, 2003, whether you want to transfer funds into this category or not, and if so, the amount you wish to transfer. Your contract manager will then process an amendment reflecting this change.

2003 – 2004 EHEAP Contract

The department's contract with the Department of Community Affairs has already been executed, therefore, a modification is required to incorporate the additional crisis and weather-related/supply shortage funds that have been released. The start date of the contract has also been changed to January 15, 2003, to assist you in addressing the affects of the recent cold weather. The requirements regarding the weather-related/supply shortage funds are being incorporated into this contract and should be transmitted to you soon.

Please note that all 2002-2003 EHEAP funds must be expended prior to expenditure of 2003-2004 funds.

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Notice of Instruction

January 31, 2003

Page 2

Clients who have received benefits under the 2002-2003 contract are not eligible for the same benefit under the 2003-2004 contract until April 1, 2003. For example:

- A household who received a winter crisis benefit under the 2002-2003 contract is not eligible for another winter crisis benefit until October 1, 2003.
- The household may be eligible for a summer crisis benefit April 1, 2003.

Thank you for your continued commitment to Florida's elders. If you require additional information regarding this Notice, please contact your contract manager.

Attachment