



## MEMORANDUM

**JEB BUSH**  
GOVERNOR

**TO: AAA Directors**                      **Notice #: 072005-1-T-OVCS**

**FROM: Carole Green**  
**Secretary**

**DATE: July 19, 2005**

**SUBJECT: Notice of Transmittal: Food Safety and Sanitation Training**

**CAROLE GREEN**  
SECRETARY

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The Department of Elder Affairs has contracted to provide the two-day ServSafe Essentials Food Safety and Sanitation course for Nutrition Program Directors/Site Managers and Site Manager Supervisors who have not completed and passed the written certification test within the last five years. This training will meet the Manager Certification required in Chapter 64 E-11.012 of the Florida Administrative Code (F.A.C.)

Nutrition Program Directors/ Site Managers and Site Managers/Supervisors must complete a DOEA approved Food Safety and Sanitation course once every five years and pass any applicable exams related to the course.

This training is not required for Nutrition Program Directors/Site Managers and Site Manager Supervisors who maintain one of the following credentials:

- Registered Dietitian, American Dietetic Association Commission on Dietetic Registration,
- Dietetic Technician Registered, American Dietetic Association Commission on Dietetic Registration,
- Licensed Dietitian State of Florida Department of Business and Professional Regulations,
- Certified Dietary Manager, Certifying Board of Dietary Manager's Association, or
- Certified Professional Food Manager, National Assessment Institute.

Attached is the schedule of training dates and locations, hotel information, and registration information. Please forward this information to your Nutrition Service Providers and encourage them to enroll appropriate staff in need of this certification as quickly as possible. There is a limit of 35 participants per class. The Department will assume the cost of registration and training materials for each participant. Participants will be responsible for their lodging and travel costs.

If you have any questions, please contact Christell Everett at 850-414-2322.

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