



JEB BUSH
GOVERNOR

CAROLE GREEN
SECRETARY

4040 ESPLANADE WAY
TALLAHASSEE,
FLORIDA 32399-7000

phone 850.414.2000
fax 850.414.2004
TDD 850.414.2001

TO: AAA Directors **Notice #: 092605-1-I-OVCS**

FROM: Carole Green, Secretary

DATE: September 23, 2005

SUBJECT: Notice of Instruction: Emergency Home Energy Assistance Program - FY 2005 – 2006; Increase in Base Allocation; Release of Weather-Related/ Supply Shortage Funds

Recently, the Department of Community Affairs (DCA) increased the department's base allocation for the 2005 – 2006 Emergency Home Energy Assistance Program (EHEAP). We are in the process of completing a modification to our agreement with DCA so these funds can be amended into your contracts.

In addition, DCA just authorized the release of the 2005 – 2006 two percent Weather-Related/Supply Shortage funds that are normally released in December. The attached memo provides additional information and provides the program directives for expending these funds. Utilizing funds in this category gives a maximum benefit of **\$1,000** in energy benefits for weather-related emergencies during 2005 – 2006, in addition to regular crisis benefits received. If you find the funds allocated in this category are not adequate to meet the needs of your consumers, you can transfer up to 50 percent of the funds in the crisis category to the weather-related category. The attached spreadsheet provides the amount of the increases in each category.

In order for us to process these amendments, please provide the following information to your contract manager by September 30, 2005:

1. Do you want to keep all of the funds as they are allocated in the spreadsheet?
2. If not, do you want to transfer additional funds from the crisis category to the weather-related category? If yes, then specify the amount.
3. If not, do you want to give up a portion of these funds to another PSA? If yes, specify the amount and category.

This is an excellent opportunity to assist low-income elders with increased benefits. Thank you for your continued commitment to Florida's elders. Should you require additional information, please contact your contract manager.

Attachments