



MEMORANDUM

RICK SCOTT
GOVERNOR

Notice #: 080411-1-I-SWCBS

TO: Area Agency on Aging Executive Directors

FROM: Charles T. Corley, Interim Secretary

DATE: August 4th, 2011

SUBJECT: Notice of Instruction: Tracking Medicaid Waiver Eligibility in CIRTS

CHARLES T. CORLEY
INTERIM SECRETARY

The purpose of this Notice is to instruct the Aging Resource Centers (ARC)/Aging and Disability Resource Centers (ADRC) on the revisions to the CIRTS screen for tracking the timeliness of Medicaid Waiver eligibility determination. It supplements the direction provided in Notice #113010-1-I-SWCBS.

In April 2011, the "Medicaid Waiver Timeline" screen in CIRTS was updated to include the addition of two columns, one for the start date and another for the end date of transition case management (TCM) services. Attached are the following:

- An image of the updated screen on the Clients Menu in CIRTS with revised definitions for the fields; and
- An explanation of the CIRTS changes for the Aging Network and CARES.

For all transition case management referrals received by the ARCs and ADRCs after August 8th, data entry in the new TCM start and end date fields is required.

The Department appreciates your cooperation and continued efforts in improving access to Medicaid Waiver services. If you have any questions, please contact your contract manager.

CTC/em

Attachments

cc: Contract Managers
Rebecca Smid
Alexandra Kruse
Mary Hodges
David Oropallo

4040 ESPLANADE WAY
TALLAHASSEE,
FLORIDA 32399-7000

phone 850-414-2000
fax 850-414-2004
TDD 850-414-2001

<http://elderaffairs.state.fl.us>