



RICK SCOTT
GOVERNOR

MEMORANDUM

TO: AAA Directors **NOTICE#:** 083112-1-I-SWCBS

FROM: Charles T. Corley
Secretary

DATE: August 31, 2012

SUBJECT: Notice of Instruction: Revised Assessed Priority Consumer List (APCL) Policy

The purpose of this Notice is to revise NOI #041708-1-I-SWCBS dated April 17, 2008. This Notice specifically addresses the requirement for maintenance of the Assessed Priority Consumer List (APCL) for programs and services funded by the Department.

CHARLES T. CORLEY
SECRETARY

Effective with the issuance of this Notice, all consumers with a CIRTS Enrollment Screen program status code set to "APCL" and not enrolled or receiving services in any DOEA-funded program will be re-screened annually, using Form 701A. The annual re-screening is applicable regardless of priority ranking score. Thus, the semi-annual re-screening requirement for consumers with a priority ranking score of 3 or higher is no longer in effect. However, staff must provide consumers contact information and encourage them to call the Aging and Disability Resource Center for rescreening if their situations change.

The CIRTS Assessment Due Report is being modified to reflect this change. If you have any questions, please contact your contract manager. Thank you for your cooperation.

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