



RICK SCOTT
GOVERNOR

MEMORANDUM

NOTICE#: 122112-1-T-SWCBS

TO: Area Agency on Aging Executive Directors

FROM: Charles T. Corley, Secretary

DATE: December 21, 2012

SUBJECT: Notice of Transmittal: Implementing Procedures for the Clearinghouse, according to Chapter 2012-73, Laws of Florida

The purpose of this notice is to provide you with the instructions and documents needed to begin the implementation for the Clearinghouse.

Please find attached the following documents:

- AHCA Background Screening Memo, dated December 2012
- Notice of Instruction, dated April 16, 2012

CHARLES T. CORLEY
SECRETARY

The Department is one of seven state agencies affected by the 2012 legislation that created the "Care Provider Background Screening Clearinghouse" or the "Clearinghouse." The Clearinghouse will serve as a database for background screening results of individuals legally required to be screened to provide services to children, the elderly, and individuals with disabilities.

As noted in the attached memorandum disseminated by the Agency for Health Care Administration (AHCA), the state agency responsible for maintaining the Clearinghouse, AHCA will be working with other agencies to join the Clearinghouse. The goal for implementation of the Clearinghouse is no later than September of 2013.

In the months leading up to full implementation, the Department will become part of the Clearinghouse. When the Department is part of the Clearinghouse, the Department will have access to background screening results through the Clearinghouse for individuals registered or licensed to work with the aforementioned population, if they were entered into the Clearinghouse.

The memo disseminated by AHCA provides criteria for individuals to enter the Clearinghouse. Beginning January 1, 2013, these criteria may be shared with prospective employees and volunteers who may need their background screening results shared with the other state agencies.

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In addition, attached is the Department's Notice of Instruction providing background screening procedures and information regarding implementation of the 2012 legislation. The Department will provide any additional information or procedural changes as the implementation continues.

Please call the Background Screening Coordinator if you require assistance. Thank you for your cooperation.

Attachments

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