

**REQUEST FOR RESTRICTION ON USE & DISCLOSURE OF
MEDICAL INFORMATION AND/OR CONFIDENTIAL COMMUNICATION**

FLORIDA DEPARTMENT OF ELDER AFFAIRS
4040 ESPLANADE WAY
TALLAHASSEE, FLORIDA 32399-7000

Client Name: _____

Phone Number (Day): _____

Phone Number (Evening): _____

Street or PO Box: _____

City: _____

State: _____

Zip: _____

1) Medical Information to be Restricted:

2) Nature of Restriction:

3) Medical Information to be Communicated Confidentially:

4) Alternative Location/Address/Telephone Number/E-mail:

TO OUR CLIENTS: You have the right to request that we restrict our use and disclosure of your medical records and information. We do not have to agree to your requested restrictions. If we do agree to the requested restriction, we will abide by the restriction unless a medical emergency requires otherwise. You also have the right to request that we communicate certain medical information to you in confidence. We will accommodate reasonable written requests to receive communications of medical information by alternative means or at alternative locations only if you (1) specify the alternative location, address, or telephone number and/or the alternative means of contact and (2) agree to be responsible for and explain how payment will be handled for any additional costs associated with the alternative method of communication.

By your signature below, you acknowledge that you understand and agree to the above information.

Signature of Client: _____

Date: _____

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Client Name: _____

Case Manager Name: _____

Request for Restriction Accepted _____

Request for Restriction Denied _____

Request to Communicate Confidentiality Accepted _____

Request to Communicate Confidentiality Denied _____

This Request for Restriction and Confidential Communication Form is to be made a part of the
medical record of: (Client Name) _____